

**EUROPEAN
CURRICULUM VITAE
FORMAT**



PERSONAL INFORMATION

Name

[SURNAME, other name(s)]

Address

[House number, street name, postcode, city, country]

Telephone

Fax

E-mail

Nationality

Date of birth

[Day, month, year]

WORK EXPERIENCE

- Dates (from – to)
- Name and address of employer
 - Type of business or sector
 - Occupation or position held
- Main activities and responsibilities

[Add separate entries for each relevant position occupied, starting with the most recent.]

EDUCATION AND TRAINING

- Dates (from – to)
- Name and type of organisation providing education and training
- Principal subjects/occupational skills covered
 - Title of qualification awarded
- Level in national classification (if appropriate)

[Add separate entries for each relevant course you have completed, starting with the most recent.]

MODELLO B

PERSONAL SKILLS AND COMPETENCES

*Acquired throughout life and career but
not necessarily covered by formal
certificates and diplomas.*

NATIVE LANGUAGE

[Specify native language]

OTHER LANGUAGES

[Specify language]

- Reading skills
- Writing skills
- Verbal skills

[Indicate level: excellent, good, basic.]

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SOCIAL SKILLS AND COMPETENCES

*Living and working with other people, in
multicultural environments, in positions
where communication is important and
situations where teamwork is essential
(for example culture and sports), etc.*

[Describe these competences and indicate where they were acquired.]

ORGANISATIONAL SKILLS AND COMPETENCES

*Coordination and management of
people, projects and budgets; at work,
in voluntary work (for example culture
and sports) and at home, etc.*

[Describe these competences and indicate where they were acquired.]

TECHNICAL SKILLS AND COMPETENCES

*With computers, specific kinds of
equipment, machinery, etc.*

[Describe these competences and indicate where they were acquired.]

ARTISTIC SKILLS AND COMPETENCES

Music, writing, design, etc.

[Describe these competences and indicate where they were acquired.]

OTHER SKILLS AND COMPETENCES

Competences not mentioned above.

[Describe these competences and indicate where they were acquired.]

DRIVING LICENCE(S)

ADDITIONAL INFORMATION

[Add any other information that may be relevant, for example contact persons, references,
etc.]

ANNEXES

[List any attached annexes.]

[place], date [DD/MM/YYYY]

Signature

*This curriculum vitae is provided in accordance with Articles 46 and 47 of the
Presidential Decree No. 445 of December 28, 2000.*

*I authorize the processing of personal data present in the CV in accordance with the
Italian Legislative Decree no. 196/2003 and the GDPR (EU Regulation 2016/679).*

SIGNATURE _____