



**Politecnico di Bari**  
**Resources Management and Institutional Services**  
**Research and International Office**

R.D. n. 139

**THE RECTOR**

HAVING REGARD to law n. 168 May 9<sup>th</sup>, 1989;  
HAVING REGARD to the Statute of Politecnico di Bari;  
HAVING REGARD to the University regulations for Administration, Finance and Accounting;  
HAVING REGARD to law n. 537 December 24<sup>th</sup>, 1993 and in particular art. 5.  
HAVING REGARD to law n. 69 June 18<sup>th</sup>, 2009 and in particular art. 32 having effect from the 1<sup>st</sup> January 2010, regarding performance of legal advertising obligations through publication on information sites;  
HAVING REGARD to art. 27-Ter of Legislative Decree n. 286/1998 (Law on immigration), updated with changes from the d. Lgs. n. 24 March 4<sup>th</sup>, 2014 and by Legislative Decree n. 40 March 4<sup>th</sup>, 2014;  
CONSIDERED that Politecnico di Bari is strongly involved in projects of cooperation and exchange with foreign universities in order to promote academic cooperation, cultural and scientific and academic staff mobility;  
CONSIDERED that Politecnico di Bari, in order to enhance the University's internationalization, to widen the teaching offer and to boost scientific research, intends to encourage, through the call for "Visiting Professor", the incoming mobility of professors and renowned researchers from abroad;  
ENSURED the financial availability on the current financial year University Budget;

**DECREES**

the "Call for the recruitment of n.11 Visiting Professors", whose text is an integral part of this decree, is issued.

Bari, 19/02/2021

**THE RECTOR**  
Prof. Francesco Cupertino

*INTERNATIONAL CALL FOR N.10 VISITING PROFESSORS, VISITING RESEARCHERS AND VISITING FELLOWS 2021/2022*

*Art. 1 – Objectives*

*Politecnico di Bari launches a call for n.11 outstanding and highly qualified Professors and Researchers, belonging to foreign Universities, Research Centres or Higher Education Institutions, aimed to develop teaching and research activities in the Departments of Politecnico di Bari. Stays shall not be less than 3 months, must take place on a continuous basis and provide for the development of teaching modules which will be part of the undergraduate degree or master's degree or a PhD.*

*The activities will be carried out during the academic year 2021/2022 in accordance with the academic calendar.*

*Considering the still persisting epidemic emergency, Visiting professors may choose, together with the inviting professors, whether to carry out their didactic/research activities via web. In this case, selected professors will be paid only a gross compensation, on the basis of carried out activities, up to a maximum of € 3,000 .00, as prescribed by art. 6 of the University regulations for Visiting Professors, Visiting Researchers and Visiting Fellows.*

*Following the assignment, the host Department will guarantee the guest free access to its facilities, classrooms and research laboratories.*

*The period of stay should take place preferably on a continuous basis. During the course of the assignment the Visiting Professor may perform the following academic activities*

- teaching activities including seminars and/or training modules;*
- research activities.*

*Host structures must give proper publicity, on institutional and Departmental web sites, to all the activities in which the Visiting Professor is involved. At the end of the stay, the Visiting Professor is requested to prepare a detailed report on activities performed and it shall be countersigned by the contact person and the Director of the Department. That report will be sent to the Rector.*

*Art. 2- Financial terms*

*The funding of the above mentioned activities of € 70.000,00 is at the expenses of Politecnico di Bari on the 2021 economic budget.*

*Art. 3 – Eligibility criteria*

*To participate in the selection, the Visiting Professor must receive a letter of invitation from a Professor of Politecnico di Bari who will become its contact person within the University. The period of activities must be agreed with the contact person, taking into account the needs of the academic and research group in which the Visiting Professor will be included and it must be notified to the Research and International Relations Office, in charge of the procedure.*

*Highly qualified Professors belonging to foreign Universities, Research Centres or Higher Education Institutions, with a proven scientific or professional curriculum and a certified continuous teaching experience, may apply.*

*Applicants must be foreign citizens or have dual citizenship (foreign and Italian), or be Italians living and working permanently abroad.*

*Candidates who, in the year of arrival simultaneously hold a position of any kind in an University or in a Research Centre throughout the Italian country, will be excluded. The Research and International Relations Office reserves the right to check the actual candidates belonging to foreign Universities/Research Centres and, if discrepancies or incompatibilities with the criteria set out in this call are found, it will exclude the candidates from selection.*

*Candidates must not be related to the fourth degree of consanguinity or affinity with professors, Rector, General Manager and the Board of Directors of Politecnico di Bari.*

#### *Art. 4 – Submission of application*

*Applications must be submitted using the attached form (annex 1-Application Form) and sent exclusively by e-mail to the address [rosilda.sammarco@poliba.it](mailto:rosilda.sammarco@poliba.it) up to 21<sup>st</sup> March 2021. The candidates will receive an e-mail confirmation as receipt of application. Candidates must attach to the application the following documents (the lack of them will cause the exclusion from the selection): 1. curriculum vitae (max. 6000 characters including spaces), including the 10 most important publications; 2. a letter of invitation on letterhead signed by a Professor of Politecnico di Bari; 3. the proposal concerning the teaching and scientific activities agreed with the contact person of Politecnico di Bari.*

*The above documents as well as the application form must be sent together and it will not be allowed to send attachments later by e-mail. The Research and International Relations Office will verify the correctness and completeness of the documentation submitted and will exclude from the selection candidates who do not comply with the criteria required in this call. The Research and International Relations Office reserves the right to request, at any time, the submission of additional documentation as may be necessary in the course of the selection. Further information about the application may be requested by email to: [rosilda.sammarco@poliba.it](mailto:rosilda.sammarco@poliba.it)*

#### *Art. 5- Selection procedure*

*A Board of Examiners, appointed by the Rector or a Rector's Delegate, made up of Department Directors will evaluate candidates on the basis of the following criteria:*

- a) the quality of scientific curriculum of the candidate;*
- b) proposal of the activities planned during the stay;*
- c) length of stay;*
- d) impact and effects on the local scientific community.*

*Additional preference criteria:*

- *willingness to be a contact person for future scientific collaborations;*
- *equitable distribution among scientific macro-areas and departments;*
- *teaching activities entirely offered in English.*

*Candidates who have already collaborated as Visiting Professors at Politecnico di Bari, will also be considered. Suitable candidates, but not selected, are regarded as reserves and may follow in case of available funds.*

#### *Art. 6 - Notification and acceptance of the assignment*

*The final ranking will be published on the website of Politecnico di Bari and selected Visiting Professors will receive a formal notification . The selected candidates will be asked, by the Research and International Relations Office, to fill in a form, in which they must declare to accept or decline the assignment and send a copy of the passport or other identity document by the date specified. The period of activities approved for each Visiting Professor will be spent entirely at Politecnico di Bari and it will be possible to leave Politecnico di Bari only in special cases, after giving the Department prior notification. Non-EU professors will have to plan in advance their arrival (minimum 3 months), taking into account the time required to obtain a visa to enter Italy, being compulsory for a paid activity.*

#### *Art. 7- Financial terms*

*Selected professors will be paid a gross salary to cover travel, accomodation and meals expenses, up to a maximum of € 3,000.00 for 3 months, on the basis of appropriate supporting documents. This sum will not be paid to selected Visiting professors choosing to carry out their activities at distance.*

*There is also a gross compensation, on the basis of carried out activities, up to a maximum of € 3,000 .00, as prescribed by art. 6 of the University regulations for Visiting Professors, Visiting Researchers and Visiting Fellows.*

*If the Visiting Professor is unable to perform a portion of the assigned activity, the remuneration will be reduced proportionally. The salary is gross of taxes and contributions to be paid by the perceiver and of taxes at expenses of Politecnico di Bari.*

*The payment includes deductions and contributions payable by the recipient, as well as accomodation, travel and food expenses, and any costs relating to entry visas and residence permits for non-EU citizens, health insurance, and the premium for compulsory insurance coverage for liability towards third parties and employers. It is recipient's responsibility to check whether International Treaty Terms are applicable and to provide proof of tax payment in her/his country of residence, in order to benefit from the terms of Treaty. Tax payment statements are generally issued by Internal revenue or equivalent bodies.*

*The selected Visiting Professor must sign a self-employment contract with Politecnico of Bari. The salary (net of statutory deductions) will be paid in a lump sum at the end of the assignment, following the final report arranged by the Visiting Professor, as required by art. 7 of the University regulations for Visiting Professors, Visiting Researchers and Visiting Fellows.*

*The payment will be credited by bank transfer. No advance will be paid. Certificates of compensation paid will be issued at the end of the employment relationship. Politecnico di Bari will certify the paid sums, deductions applied and taxes due to the tax authorities, by a certification released to the recipient .*

*Art. 8 -Health coverage*

*European citizens: The European health insurance card (EHIC) allows citizens of 28 Member States of the European Union and Iceland, Liechtenstein, Norway and Switzerland to more easily access health care services during the stay abroad. The card provides access to public health services and urgent medical services of the host country (doctors, pharmacies, hospitals or clinics) exactly as residents.*

*Non-EU citizens: the cost of health insurance coverage is at the expense of the Visiting Professor, who should consider the extension of the validity of its own health insurance in Italy.*

*Art. 9- Responsible person in charge of the procedure*

*The responsible person in charge of the procedure is Dr. Rosilda Sammarco – International Relations Office – Via G. Amendola n.126/B 70126 Bari (rosilda.sammarco@poliba.it; tel: 0039 80 5962582)*

*Art. 10 – Processing of personal data*

*In accordance with Legislative Decree 196/2003, all data acquired during the application process will be exclusively used for the purposes of the selection procedure in question. The information may be communicated to other offices of Politecnico di Bari and to other parties exclusively within the limits and to the extent necessary to achieve authorization.*