UNOPS | JOBS

ICT Senior Assistant (Front-End Developer)

Job categories	IT
Vacancy code	VA/2020/B5011/20496
Level	ICS-5
Department/office	NYSC, SDC, UN Technology Support Services
Duty station	Valencia, Spain
Contract type	Fixed Term
Contract level	G5
Duration	1 Year (renewable subject to funds availability and satisfactory performance)
Application period	14-Oct-2020 to 05-Nov-2020

Applications to vacancies must be received before midnight Copenhagen time (CET) on the closing date of the announcement.

Background Information - Job-specific

* THIS IS A LOCAL POSITION FOR WHICH ONLY APPLICANTS WHO ARE SPANISH OR EUROPEAN UNION CITIZENS OR APPLICANTS WHO POSSESS A VALID RESIDENCE AND WORK PERMIT IN SPAIN ARE ELIGIBLE FOR CONSIDERATION *

This is a position in UNOPS for supporting projects carried out for the United Nations Secretariat. The incumbent of this position will be a staff member of UNOPS under its full responsibility. Within the Enterprise Solutions Services (ESS)/America programme, this post will report to the Information Systems Officer or his or her designate in the Web Services Development Group responsible for architecting and developing UN public websites.

S/he will assist with customization or development, as well as maintenance of Drupal 7 and Drupal 8/9 modules and themes; will assist with the requirements gathering and review of new features, will design mockups and create wire frames for different web and mobile based solutions, will help implement front-end designs that are user friendly, mobile friendly, adhere to UN corporate branding, are accessible for persons with disabilities in alignment with international standards and that support all six official UN

languages for multiple web applications; will assist with the migration of existing websites from a variety of legacy web content management systems (WCMS) to UN standards-based website platforms; and will assist with incident and problem resolution with websites.

Functional Responsibilities

Under the overall supervision of UNOPS Senior Programme Manager, the incumbent will directly work under Information Systems Officer or his designate in New York and will be responsible for the following duties:

- Understand and fully analyse functional requirements documentation and stakeholder inputs covering all aspects of the user interfaces of online web/database. This includes data entry, management and administration interfaces as well as public-facing websites providing interactive visualisation and access to data.

- Produce professional layout and design plans, wireframes, and proposals that meet any given brief, including alternative approaches and best practice recommendations from other use cases.

- Present plans and designs for feedback to the project team, key clients and other stakeholders as necessary, including in the form of static images and HTML/interactive prototypes.

- Following agreement on selected designs, help create the necessary CSS styles and templates and assist with their implementation in the application/website

- Make iterative design adjustments based on user feedback

- Provide comprehensive reviews of existing applications and provide recommendations for UX improvements

- Assist the Manager with the performance of site-building activities, including assistance with creating and modifying views, contexts and blocks to match functionality specified in wireframes and designs.

- Provide assistance to the theme of responsive Drupal 7 and Drupal 8/9 websites and Node.js applications as per UN branding, accessibility, and multi-lingual standards.

- Support the preparation of technical documentation.

- Perform other duties as may be reasonably required and in line with the incumbent's scope of services above.

Impact of Results

This initiative will help support the development ment of a continuously maintained and enhanced Drupal and other web applications platforms. It will also support the rapid delivery of new low cost features and enrich departmental websites in an Enterprise hosted environment. The initiative will also track UN website standards compliance KPI's as part of the ICT strategy and the website governance project.

Education/Experience/Language requirements

* FEMALE CANDIDATES ARE STRONGLY ENCOURAGED TO APPLY
* CANDIDATES WITH NO UNITED NATIONS OR UNOPS EXPERIENCE ARE STRONGLY ENCOURAGED TO APPLY

Education:

- Completion of secondary education (High School diploma) is required.
- University Degree (Bachelor's or Master's Degree) is desirable and may substitute for some of the required number of years of experience.

Experience:

Required:

- A minimum of five (5) years of experience in providing assistance to design, development, implementation and maintenance of web sites or web applications is required with a high school degree .
- Experience with wire-framing and prototyping tools.
- Experience in assisting with the development of responsive and mobile websites or web applications.
- Proficiency coding in HTML/CSS/JavaScript or other web development tools.

Desirable:(The following experience **is optional.** Candidates who do not have it are welcome to apply)

- Proficiency in using Git for source control management.
- Experience with Agile project development and product delivery.
- Experience with REST API integrations.
- Experience designing for Drupal platforms.
- Knowledge in automated testing, automated deployment processes, and continuous integration.
- Knowledge of Information Technology Infrastructure Library (ITIL).
- Knowledge of project management methodologies such as PRINCE2.

Language Requirements:

- Fluency in English (read, write, speak) is required for this post.
- Knowledge of one or more official UN languages will be considered an asset.

Competencies

Treats all individuals with respect; responds sensitively to differences and encourages others to do the same. Upholds organizational and ethical norms. Maintains high standards of trustworthiness. Role model for diversity and inclusion.

Acts as a positive role model contributing to the team spirit. Collaborates and supports the development of others. **For people managers only:** Acts as positive leadership role model, motivates, directs and inspires others to succeed, utilizing appropriate leadership styles.

Demonstrates understanding of the impact of own role on all partners and always puts the end beneficiary first. Builds and maintains strong external relationships and is a competent partner for others (if relevant to the role).

Efficiently establishes an appropriate course of action for self and/or others to accomplish a goal. Actions lead to total task accomplishment through concern for quality in all areas. Sees opportunities and takes the initiative to act on them. Understands that responsible use of resources maximizes our impact on our beneficiaries.

Open to change and flexible in a fast paced environment. Effectively adapts own approach to suit changing circumstances or requirements. Reflects on experiences and modifies own behavior. Performance is consistent, even under pressure. Always pursues continuous improvements.

Evaluates data and courses of action to reach logical, pragmatic decisions. Takes an unbiased, rational approach with calculated risks. Applies innovation and creativity to problem-solving.

Expresses ideas or facts in a clear, concise and open manner. Communication indicates a consideration for the feelings and needs of others. Actively listens and proactively shares knowledge. Handles conflict effectively, by overcoming differences of opinion and finding common ground.

Contract type, level and duration

Contract type: Staff
Contract level: G5
Contract duration: One year initially, renewable subject to satisfactory performance and funding availability'

For more details about United Nations staff contracts, please follow this link:
https://www.unops.org/english/Opportunities/job-opportunities/what-we-offer/Pages/UN-Staff-Contracts.aspx (https://www.unops.org/english/Opportunities/job-opportunities/what-we-offer/Pages/UN-Staff-Contracts.aspx)

Additional Considerations

- Please note that the closing date is midnight Copenhagen time

- Applications received after the closing date will not be considered.

- Only those candidates that are short-listed for interviews will be notified.

- **Qualified female candidates are strongly encouraged to apply.**

- UNOPS seeks to reasonably accommodate candidates with special needs, upon request.

- Work life harmonization - UNOPS values its people and recognizes the importance of balancing professional and personal demands. We have a progressive policy on work-life harmonization and offer several flexible working options. This policy applies to UNOPS personnel on all contract types

- For staff positions only, UNOPS reserves the right to appoint a candidate at a lower level than the advertised level of the post

- For retainer contracts, you must complete a few Mandatory Courses (around 4 hours) in your own time, before providing services to UNOPS.

- The incumbent is responsible to abide by security policies, administrative instructions, plans and procedures of the UN Security Management System and that of UNOPS.

It is the policy of UNOPS to conduct background checks on all potential recruits/interns. Recruitment/internship in UNOPS is contingent on the results of such checks.

Background Information - UNOPS

UNOPS is an operational arm of the United Nations, supporting the successful implementation of its partners' peacebuilding, humanitarian and development projects around the world. Our mission is to help people build better lives and countries achieve sustainable development.

UNOPS areas of expertise cover infrastructure, procurement, project management, financial management and human resources.

Working with us

UNOPS offers short- and long-term work opportunities in diverse and challenging environments across the globe. We are looking for creative, results-focused professionals with skills in a range of disciplines.

Diversity

With over 4,000 UNOPS personnel and approximately 7,000 personnel recruited on behalf of UNOPS partners spread across 80 countries, our workforce represents a wide range of nationalities and cultures. We promote a balanced, diverse workforce — a strength that helps us better understand and address our partners' needs, and continually strive to improve our gender balance through initiatives and policies that encourage recruitment of qualified female candidates.

Work life harmonization

UNOPS values its people and recognizes the importance of balancing professional and personal demands.

Background Information - Sustainable Development Cluster
Based in New York, the Sustainable Development Cluster (SDC) supports diverse partners with their peacebuilding, humanitarian and development operations.

The SDC's services include grants management, development and special initiatives support, and technology support to the UN and UN agencies.

The SDC is part of the New York Service Cluster that supports the United Nations Secretariat, as well as a broadening community of other New York-based United Nations organizations, bilateral and multilateral partners in the delivery of UNOPS mandate in project management, infrastructure management, and procurement management.

DISCLAIMER

The screening of your application will be conducted based on the information in your profile. Before applying, we strongly suggest that you review your UNOPS Jobs profile (https://jobs.unops.org/pages/User/CreateProfile.aspx) to ensure completeness, especially the education and experience sections.

RELEVANT STORIES

- "While the JPO programme was a learning experience for me, I was also able to share my own knowledge and skills with those I supervised later on."

  Pierre Jullien
  Director And Representative, Côte D'ivoire Operations Centre

- "UNOPS is a results-oriented organization – it therefore pushes me to perform at my best every day."

  Mariacarmen Colitti
  Senior Partnerships and Liaison Advisor

  Explore our work >> (https://www.unops.org/news-and-stories/?type%5B%5D=StoryArticle)